

Pymble Accident Repair Centre

Phone: 9449 9088 Fax: 9418 2396 Mobile: 0447 510 310
4 West Street, Pymble 2073 Owner - Matt Payne Email: Matt@pymblearc.com.au

WHAT TO DO AT THE ACCIDENT SCENE

Step 1 - Ambulance

Is anyone injured? Does an ambulance need to be called? If yes, dial 000 immediately.

Step 2 - Police

Do the police need to attend the scene of the accident?

NO if vehicle damage is minor and no-one is injured. However you should attend the nearest police station and complete a "Self Reporting Collision Form" as soon as possible (within 24 hours).

YES if any of the following:

- A person is injured or killed
- Other party fails to stop or exchange details
- One or more vehicles needs towing
- A driver appears to be under the influence of alcohol or drugs
- Damage to property other than vehicles appears to be more than \$500

Step 3 - Exchange Details

You need to exchange details with other drivers for legal and insurance reasons. Use the form (to the right) to ensure all details required are recorded accurately.

Step 4 - Vehicle Towing

Before making any commitment to a tow truck company contact Matt at Pymble Accident Repair Centre on 0447 510 310 for 24 hour advice on what to do.

We will arrange to recover your vehicle from the accident or holding yard if it has already been towed.

Step 5 - Insurance

Notify your insurance company of the accident and obtain a claim number so that repairs can commence.

Indicate North



with arrow

INFORMATION NEEDED TO MAKE INSURANCE CLAIM

Date of accident: _____

Location of accident: _____

Other Driver's Details

Full Name: _____

Address: _____

Phone: (home) _____ (work) _____

Drivers Lic No: _____ Expiry date: _____ Date of Birth: _____

Other Car Owner's Details

Full Name: _____

Address: _____

Phone: (home) _____ (work) _____

Other owner's insurance company: _____

Policy Number: _____

Independent Witness

Full Name: _____

Address: _____

Phone: (home) _____ (work) _____

Other Vehicle Details

Year of Manufacture: _____

Make and Type: _____

Colour: _____ Rego Number: _____

Damage to other vehicle: _____

Police Officer Details

Name of Police Officer: _____

Phone Number: _____ Police Station: _____

← Draw a description of the accident on the map (to the left) indicating all vehicles and directions.

YOUR GUIDE TO MAKING AN INSURANCE CLAIM

CAN VEHICLE BE SAFELY DRIVEN?

NO



Contact
Pymble Accident Repair Centre
to arrange towing to workshop



Pymble Accident Repair Centre will assist you
to complete insurance claim form and
arrange for repair to your vehicle

YES



Contact
Pymble Accident Repair Centre
during business hours



Contact

**PYMBLE ACCIDENT
REPAIR CENTRE**

**4 West Street
Pymble NSW 2073**

**Matt Payne
0447 510 310**